Chilical Setup

What to expect when setting up Chili Piper ChiliCal.

Who to involve from your team:

Sales Ops:
To review meeting types and oversee rollout.

CRM Admin:
To grant permissions and set up ChillCal buttons.

Pre-Kick Off

Gain access to Chili Piper and complete your self-guided initial onboarding.

1. Create your Chili Piper instance
2. Get familiar with the Admin Center

Kickoff

Meet your onboarding team and dive into Chili Piper.

1. Assign User Licenses
2. Set up your Branding

Build

Together with your onboarding team review your Meeting Types. Test your Scheduling Links and get ready to go live!

1. Customize your Meeting Types and Reminders
2. Set Up CRM Actions
3. Manage User Controls
4. Set Up Round-Robin Scheduling Links *(if applicable)*
5. Set Up Group Scheduling Links *(if applicable)*

Launch

Launch Chili Piper and let the good times roll.

1. Train end users
2. Download Chrome Extension

Please note: Every implementation is different - the above is a general guide but might be altered based on your team's tech stack and goals.